# Frequently Asked Questions about Google Classroom

# Below are questions that tend to come up when working with Google Classroom for the first time. I can add to the list as more questions come up, but these tend to be the main ones.

How do I login to Google Classroom? https://drive.google.com/drive/folders/1uxG5Zg76ILs00YvZ\_0eElfraRmnm4qwK?usp=s haring

How do I hand in an assignment on Google Classroom? https://www.youtube.com/watch?v=VV2VVZRLvV/NrA

#### Can I use my personal Gmail account to login to Google Classroom?

No. You must use your school district account, which is <u>studentnumber@mrpm.sd42.ca</u> and your password that you would normally use to login to the school computers. You will not be able to join the classroom or have access to the assignments unless you are using your school district account.

### I have followed the steps above and it STILL says I can't login.

If you have followed the steps above closely and you still cannot login, it is probably because your parents have not given you permission to access the Google Apps on the parent portal. Click the following link to login into the parent portal: <u>https://parents.sd42.ca/Parents/ParentLoginPage.aspx</u>. Under Tools  $\rightarrow$  Consent Forms your parents can select Google Apps to give you consent to use the Google Apps. Your parents' login username would be their email address and a password.

If your parents do not know their login information for the parent portal, they can click "forgot password" and an email will be sent to them asking them to change their password. If you are new to SD42, then your parents will have to click "Register as a New Parent." They will need a *linking number* that links them to their child. They will have to call the District Office to receive this 604-463-0042.

#### If you are still having trouble ...

Chances are you are trying to access the classroom through your personal gmail account. This is a common mistake of most students because they are using their cellphones to access the classroom and their personal gmail accounts are the default login for their phones.

If you are using your phone to access Google Classroom and classroom related apps (Google Doc., Google Forms, Google Sheets, Google Slides, etc.) you **must** re-login to these separate apps **with your SD42 email.** Again, your cellphone will most likely default to your personal gmail account. The best way to access the assignments on Google Classroom without hassle is to use a laptop or computer if possible.

### Can other people see my assignments that I submit?

No. The only person who can view your submitted assignments is your teacher. The only thing that other students can see are comments in a discussion or under a teacher-post in the classroom "stream."

# How do I save my work on Google Docs.? (or Slides, Sheets, etc.)

The coolest thing about Google Apps is that it saves automatically! There is no save button! You will see that as you work there is a "<u>Saving..</u>" and when you stop typing it says "<u>All changes saved in Drive</u>." The only time your work won't save automatically is if your **internet** connection is interrupted somehow. Even if this occurs, the last saved version of your work should still be in your Drive, Docs, or whatever Google App you were working in.